

<b>Updated:</b> January 28, 2020					<b>Policy 7.01 Plan and Progress Report</b>					<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"></td> <td style="width: 10%; text-align: center;">Yes</td> <td style="width: 10%; text-align: center;">No</td> </tr> <tr> <td>Met with Tribe?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Tribe provided input?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Tribal approval?</td> <td></td> <td></td> </tr> </table>				Yes	No	Met with Tribe?	X		Tribe provided input?	X		Tribal approval?									
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1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.		A. The Community Services Division (CSD) will provide statistics pertaining to Lower Elwha tribal members receiving assistance through its programs.		Through open streams of communication, Tribe and CSD staff will be better informed about the number of members receiving benefits from CSOs.		Jim Weatherly Tribal Liaison  Rebecca Sampson-Weed Tammie Stevens Becky Charles  Annually.		Port Angeles and Forks Community Services Offices (CSOs) will provide area tribes requested data on an ongoing basis.  January 2020 Lower Elwha Tribal Members (Port Angeles and Forks CSOs) <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 30%;"><b>SNAP/FAP</b></td> <td style="text-align: center;">167</td> </tr> <tr> <td><b>Classic Medical</b></td> <td style="text-align: center;">32</td> </tr> <tr> <td><b>TANF/SFA</b></td> <td style="text-align: center;">2</td> </tr> <tr> <td><b>ABD</b></td> <td style="text-align: center;">1</td> </tr> <tr> <td><b>HEN</b></td> <td style="text-align: center;">1</td> </tr> </table> January 2020. Lower Elwha Tribal Members (State Wide) <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 30%;"><b>SNAP/FAP</b></td> <td style="text-align: center;">193</td> </tr> <tr> <td><b>Classic Medical</b></td> <td style="text-align: center;">36</td> </tr> <tr> <td><b>TANF/SFA</b></td> <td style="text-align: center;">3</td> </tr> <tr> <td><b>ABD</b></td> <td style="text-align: center;">2</td> </tr> <tr> <td><b>HEN</b></td> <td style="text-align: center;">1</td> </tr> </table>				<b>SNAP/FAP</b>	167	<b>Classic Medical</b>	32	<b>TANF/SFA</b>	2	<b>ABD</b>	1	<b>HEN</b>	1	<b>SNAP/FAP</b>	193	<b>Classic Medical</b>	36	<b>TANF/SFA</b>	3	<b>ABD</b>	2	<b>HEN</b>	1
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2. Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, Working Agreements, contracts or processes.	A. Review and update the Tribal TANF Operating Agreement.  1.) CSO Administrator will send draft TTOA along with updated 7.01 plan for review by tribal representatives	Improved coordination and communication regarding Tribal TANF program.	Jim Weatherly Tribal Liaison  Rebecca Sampson-Weed Ken Giersch	2.A1) Agreement update still in-progress. Signed by Tribe in June '18. Still working with State and Tribe to solve remaining IT-related issues. Forms to be completed by Tribe sent 12/12/18. Tribe still completing them.												
	B. Coordinate and develop hiring processes that affirm value of diverse workforce.  1.) Invite Lower Elwha Tribe to participate in hiring panels.	More robust representation of all Olympic Peninsula communities in staffing at Port Angeles/Forks CSOs.	Jim Weatherly Tribal Liaison  Rebecca Sampson-Weed Tammie Stevens  As Requested.	A new full-time PBS3 was hired for the Neah Bay Outstation in July '19.  Planning meetings surrounding the vacant Tribal Liaison position were hosted by the Jamestown S'Klallam Tribe in Blyn, WA on 1/11/19, 7/30/19; and the CSO on 9/5/19 with all area tribes invited to participate. (Lower Elwha Tribe was represented at all meetings.) Both full-time and back-up Tribal Liaison positions were outcomes of those planning meetings. Recruitment for these positions was opened 8/21/19 thru 10/1/19 with K'Ehleyr McNulty and Rebekah Gooding being the selected												

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				candidates. In McNulty's absence while she completes CSD training thru 2020, her (and Gooding's) supervisor, Meredith Parker, is the appropriate contact.  2.B1) Our CSOs are 100% staffed.																	
3. Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.	A. Identify needs of Lower Elwha Tribe members & communities and whether current programs and policies meet these needs.	Enhanced service coordination and customer service. Service gaps, or other issues, identified and addressed in a timely manner.	Jim Weatherly Tribal Liaison Rebecca Sampson-Weed  As Requested.	Tribal Liaison has historically provided and coordinated communication between the Lower Elwha Klallam, Hoh, Jamestown S'Klallam, Makah and Quileute Tribes and the local DSHS CSOs that serve them. Tribal Liaison will continue to provide outreach services with Tribal members.																	
	B. Plan, develop, and implement training programs for both tribal and CSO staff.  1.) DSHS will put together presentations that provide basic program	Tribal members are better informed about programs and more likely to access needed services. CSO staff will be more culturally sensitive and provide	Jim Weatherly Kristine Hammond  Rebecca Sampson-Weed	3.B1) 2020 Tribal Training Requests: <ul style="list-style-type: none"> <li>• CSD Services Overview</li> <li>• BFET Overview (Dave Skaar)</li> <li>• Washington Connection Overview (Elijah Moon)</li> <li>• ACES Overview (Don Bowen)</li> <li>• SSI/SSIF (Tiffany Hayden)</li> </ul>																	

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	information and training for the tribe.  2.) All DSHS PA/Forks CSD staff will attend continuous/on-going government-to-government training, with priority given to new CSO hires.	services in a manner that builds trust with the tribe.	Brenda Francis-Thomas  As Requested.	3.B2) 2020 CSO Training Requests: <ul style="list-style-type: none"> <li>• 7.01 Protocol</li> <li>• Government-to-Government Relations</li> </ul>													
	C. CSO invited to disseminate information through Tribal newsletter.	Enhanced communications of State/DSHS/CSD information to Tribal members.	Jim Weatherly Tribal Liaison  Rebecca Sampson-Weed  As Needed.	Tribal Liaison hiring information shared in 2019.													
	D. DSHS and tribal events will be communicated to promote shared understanding of programs, services and culture.	Sharing of information regarding DSHS training events and cultural programs for all staff teams.	Jim Weatherly Tribal Liaison  Rebecca Sampson-Weed	CSO staff welcome any invitations to attend tribal events (and vice versa).													

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			Brenda FrancisThomas  As Requested.														
	E. Invite tribal representatives to attend WorkFirst Local Planning Area (LPA) meetings and other appropriate forums.	The purpose of the Clallam / Jefferson County WorkFirst Local Planning Area is to support WorkFirst and low income families by connecting them with resources and services that fill gaps and reduce poverty; and to assist them in securing sustainable employment and self-sufficiency through a State, tribal and local/community agency collaboration.	Olympic Peninsula LPA Co-Leads: Jim Weatherly (Clallam County) Louise Huntingford (Jefferson County) Tammie Stevens Becky Charles  Monthly Meetings.	Lower Elwha invited to attend the WorkFirst LPA meetings. LPA meetings are traditionally held at the Port Angeles and Port Townsend CSOs, but may be moved to locations more geographically accommodating for all attending—and by request, e.g. Tribe and/or LPA partner wants to host. There is also discussion around the West End LPA re-forming.													
	F. Implement a process to identify action needed by Lower Elwha Tribe members, so that their benefits are not terminated prematurely.	Program needs and concerns of the Lower Elwha Tribe members will be identified and addressed.	Tribal Liaison Jim Weatherly Ron Thomas  Sampson-Weed	Tribal Liaison has historically reviewed monthly Native American eligibility review ad-hoc report and made client contacts as appropriate. Tribal Liaison shared the list with													

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			Brenda Francis-Thomas  As Needed.	tribal staff. Tribal Liaison's Supervisor reviews ad-hoc report.													
	G. Statewide CSD Customer Service Contact Center (CSCC) will share a contact list for all programs administered and provide contact center updates.	Enhanced communications of state call center information to Tribal members.	Ron Thomas  AsNeeded.	Ron Thomas will coordinate with Tribe and local CSO staff for any requested training overviews on CSCC-specific services.													

### Completed or Tabled Items:.

Goal/Activity/Outcome	Date	Item Description
Goal 2, Activity A ONGOING	August 21, 2017	Tribal TANF agreement meeting held at Lower Elwha. Sent to R3 HQ for review 9/2017.
Goal 3, Activity C COMPLETED	May 2017	All Port Angeles, Forks CSO staff attended G2G training in 2017.
Goal 2, Activity A COMPLETED	February 2017	The Community Services Division (CSD) Tribal Relations and TANF Program Administrator, Martin Bohl, presented information on Washington Connection as a resource available to the tribe, and provided and update and additional information on Tribal Eligibility and sources of income, and application of the Indian Country Disregard and the American Indian Labor Force Report published by the Department of Interior.
Goal 1, Activity COMPLETED	January 22, 2015	The LPA (Local Planning Area) brought the Evergreen Empowerment group to do a workshop on how to overcome obstacles in the job market when you have had legal issues.
Goal 3 COMPLETED	August 2014	Tribal Liaison attended the Lower Elwha Health Fair.
Goal 3 COMPLETED	May 2014	A one-time "mini" HUB was held in both Port Townsend and Forks.
Goal 2, Activity COMPLETED	April 2014	On 04/25/14, the LPA held a conference hosted by the Jamestown Tribe with guest speaker: Dr. Donna Beegle-Communication Across Barriers. Staff from Lower Elwha attended.
Goal 1, Activity COMPLETED	March 26, 2014	The LPA (Local Planning Area) and Clallam Co. Disability's combined with Lower Elwha for a 1 day event that includes classes on how to find employment, write resumes, etc. Local employers who had open positions were doing interviews on the spot. There was also a clothing closet that helped provide work appropriate attire.
Goal 2, Activity COMPLETED	February 11, 2014	DSHS offered a Lean Training Seminar. Becky Charles, Tammie Stevens and Jessica Egnew attended.
Goal 3, Activity- Improved communication between the Lower Elwha Tribe and the CSO	January 29, 2014	Tribal Liaison facilitated a meeting between the DSHS WorkFirst Staff and the Lower Elwha and Quileute TT Case managers to review the current Tribal TANF Agreements.

COMPLETED		
Goal 3, Activity-Improvement of the ADATSA (alcoholism and Drug Addiction Treatment Support Act) referral process for Tribal members.	January 1, 2014	Tribal Liaison/DSHS is no longer able to process ADATESA applications. Clients now need to apply at: <a href="http://www.healthplanfinder.org">www.healthplanfinder.org</a> .
<b>Goal/Activity/Outcome</b>	<b>Date</b>	<b>Item Description</b>
COMPLETED		
Goal 3, Activity-Communication	November 19, 2013	Social Service and DSHS staff met to update the TT Operating Agreement.
Goal 3, Activity-Improvement of services to Tribal members	October 31, 2012	The CHIPRA (Children's Health Insurance Program Reauthorization Act) grant information given to the Social Services and Klallam Counseling staff. Update: Monica Henry was instrumental as signing Lower Elwha up for the CHIPRA Grant and have already received their equipment.



## Contact Information:

DSHS Contacts	Tribal Contacts
<p>Brenda Francis-Thomas Regional Manager, DSHS Office of Indian Policy <a href="mailto:francbd@dshs.wa.gov">francbd@dshs.wa.gov</a> 360-565-2203</p>	<p>Rebecca Sampson-Weed Social Services Director <a href="mailto:Becca.weed@elwha.org">Becca.weed@elwha.org</a> 360-565-7257 ext. 7456</p>
<p>Kristine Hammond Deputy Regional Administrator CSD Region 3 Regional Tribal Liaison <a href="mailto:hammokr@dshs.wa.gov">hammokr@dshs.wa.gov</a> 360-587-3149</p>	<p>Tammie Stevens TT/GA Program Manager <a href="mailto:Tammie.stevens@elwha.org">Tammie.stevens@elwha.org</a> 360-565-7257 ext. 7459</p>
<p>James Weatherly Port Angeles/Forks CSO Administrator <a href="mailto:weathj@dshs.wa.gov">weathj@dshs.wa.gov</a> 360-565-2182</p>	<p>Becky Charles TT/GA Case Manager <a href="mailto:Becky.charles@elwha.org">Becky.charles@elwha.org</a> 360-565-7257 ext. 7455</p>
<p>Patti Hicklin Social Service/WorkFirst Supervisor, Port Angeles CSO <a href="mailto:hicklpa@dshs.wa.gov">hicklpa@dshs.wa.gov</a> 360-565-2185</p>	<p>Ken Giersch IT Department <a href="mailto:Ken.giersch@elwha.org">Ken.giersch@elwha.org</a> 360-504-2820, 360-452-8471</p>
<p>Meredith Parker WorkFirst Supervisor, Forks CSO <a href="mailto:parkem@dshs.wa.gov">parkem@dshs.wa.gov</a> 360-374-3506</p>	
<p>Juli Murrain Financial Services Supervisor, Port Angeles CSO <a href="mailto:murrajd@dshs.wa.gov">murrajd@dshs.wa.gov</a> 360-565-2197</p>	

Javier Ruiz Mobile CSO Administrator <a href="mailto:ruizjf@dshs.wa.gov">ruizjf@dshs.wa.gov</a> 360-480-4772	
Ron Thomas, CSCC South Sound Administrator <a href="mailto:thomar@dshs.wa.gov">thomar@dshs.wa.gov</a> 360-584-3150	
David Skaar BFET Supervisor <a href="mailto:SkaarDW@dshs.wa.gov">SkaarDW@dshs.wa.gov</a> 206-406-6862	